

# Table of Contents

<b>Preface</b> .....	9
<b>INTRODUCTION</b> .....	11
<b>WORD FORMATION</b> .....	17
<b>GRAMMAR</b> .....	21
<b>MORPHOLOGY</b> .....	24
<b>WORD CLASSES</b> .....	25
<b>NOUNS</b> .....	28
– <i>Proper nouns</i> .....	28
– <i>Count and non-count nouns</i> .....	29
– <i>Number</i> .....	29
– <i>Case</i> .....	31
– <i>Gender</i> .....	32
– <i>Definiteness</i> .....	33
– <i>Zero determiner</i> .....	36
<b>PRONOUNS</b> .....	38
– <i>The foregoing, the above</i> .....	41
– <i>Other, another</i> .....	43
– <i>Demonstrative pronouns</i> .....	43
– <i>Relative pronouns</i> .....	44
– <i>Universal pronouns</i> .....	44
– <i>Quantifiers</i> .....	44
– <i>Other pro-forms</i> .....	44
– <i>Here-, there-, where-</i> .....	45
<b>ADJECTIVES</b> .....	47
<b>ADVERBS</b> .....	50

---

<b>VERBS</b> .....	52
– Archaic forms .....	52
– Phrasal verbs .....	52
– Verbs of Germanic origin .....	53
– Analytical verb forms .....	53
– Emphatic <i>do</i> .....	53
– Pro-form <i>do</i> .....	54
– Negative <i>do</i> .....	54
– Transitive and intransitive verbs .....	54
Tense .....	55
Aspect .....	57
Mood .....	58
The Subjunctive .....	58
Modal verbs .....	62
– <i>Deontic and epistemic modality</i> .....	64
– <i>Shall</i> .....	65
– <i>Shall</i> in temporal clauses .....	66
– <i>Shall</i> in conditional clauses .....	66
– <i>Should</i> .....	67
– <i>May</i> .....	68
– <i>Will/would</i> .....	69
– <i>Can/could</i> .....	69
– <i>Must</i> .....	69
– <i>May</i> and <i>shall</i> coordinated .....	70
Causatives .....	70
The passive .....	73
Non-finite verb forms .....	76
– The infinitive .....	76
– Split infinitive .....	76
– The <i>-ing</i> form .....	80
– The <i>-ed</i> participle .....	80
<b>PREPOSITIONS</b> .....	82
– Characteristic uses of selected prepositions .....	86
<b>CONJUNCTIONS</b> .....	97
<b>SYNTAX</b> .....	100
Syntactic structures .....	100

---

<b>CLAUSE ELEMENTS</b> .....	104
– The subject and the predicator .....	104
– The object .....	105
– The complement .....	105
– The adverbial .....	106
– Apposition .....	107
<b>TYPES OF SENTENCES</b> .....	108
Word order (order of clause elements) .....	108
Coordination .....	109
(a) nominal: .....	112
(b) verbal .....	113
(c) adjectival .....	114
(d) adverbial .....	115
(e) pronominal .....	115
(f) prepositional .....	115
(g) other .....	116
Coordination of converses .....	116
Coordination of opposites .....	117
Coordination of items followed by different prepositions .....	118
Coordination of various grammatical forms of the same item .....	118
Split coordination .....	120
Generalization .....	120
Extension .....	120
Coordinated clauses .....	121
Subordinate clauses .....	122
– Conditional clauses .....	122
– Alternative conditional-concessive clauses .....	127
– Temporal clauses .....	128
– Comparative clauses .....	128
– Clauses of purpose .....	128
– <i>The fact that</i> .....	129
Non-finite clauses .....	130
– infinitive clauses .....	130
– <i>-ing</i> form clauses .....	130
– <i>-ed</i> participle clauses .....	131
Verbless clauses .....	132
The construction <i>there is</i> .....	133

Some special features involving negation .....	133
Inversion .....	140
<b>APPENDIX .....</b>	<b>141</b>
Other typical features of legal English .....	141
Use of Latin and French words .....	141
Alliterated phrases .....	141
Words with a meaning different from the meaning they have in common use .....	142
Some words with typical legal uses .....	142
False friends ( <i>Faux amis</i> ) .....	146
Cross-reference markers .....	147
Notes on pronunciation .....	150
Punctuation .....	151
<b>EXERCISES .....</b>	<b>152</b>
<b>RESUMÉ .....</b>	<b>193</b>
<b>ABSTRACT .....</b>	<b>194</b>
<b>Bibliography .....</b>	<b>195</b>